

PREPARATION OF FINAL PAPER FOR THE 34th WORLD CONGRESS OF VINE AND WINE CONGRESS PROCEEDINGS

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ABSTRACT 1ST LANGUAGE (in English)

The abstract is to be in fully-justified text, below the authors' and affiliations' information. Use the word "**ABSTRACT**" as the title, in capitalised 12-point Arial, boldface type. The text of the abstract is to be in 11-point Arial, single-spaced type. The abstract may be up to 12 lines long.

ABSTRACT 2ND LANGUAGE

The abstract must be sent in one of the other five official languages of the Congress (French, German, Italian, Spanish or Portuguese). Leave two blank lines after the Abstract, then begin the main text.

INTRODUCTION

The instructions contained herein can be used as a guide for the preparation of manuscripts in an electronic format for inclusion in the 34th World Congress of Vine and Wine Congress Proceedings.

The Congress Proceedings will be produced directly from the authors' manuscript in the exact form submitted. Please read these instructions, taking particular note of required margins, fonts and formats. The quality of the finished product is dependent upon receiving the authors' help at this stage of the publication process. The authors are responsible for the final version of the manuscript.

This template has been prepared in accordance with the requirements defined below and can be used as a model for preparing your manuscript.

All manuscripts shall be submitted as an Adobe Portable Document Format (.pdf) file.

The final papers are due no later than 15th May, 2011.

PREPARATION AND APPEARANCE OF MANUSCRIPTS

Manuscript languages and Structure

The manuscript must be prepared in one of the official languages of the Congress (English, French, German, Italian, Spanish or Portuguese). The text should be structured in Introduction, Material and Methods, Results and Discussion, Conclusions, Acknowledgments and Bibliography.

Manuscript Page Set-up

Using a desktop publishing facility as Microsoft Word, prepare the manuscript using a Page Setup of 21 cm x 29.7 cm (A4).

Margins, Columns and Justification

Format and Page Set-up: In formatting the page, set top and bottom margins to 3 cm and left and right margins to 2.5 cm. Use a single-column format with the text justification set to "block" (left/right) justification. Paragraph indentation should be 0 cm.

Font Types and Sizes

The main text is to be in 11-point Arial, single-spaced type. Do not use an unusual font, which may not be licensed across different software platforms, and could render the manuscript corrupt or unreadable.

HELPFUL HINTS

Figures and Tables

Figure captions should be centred below the figures; table captions should be centred above. Avoid placing figures and tables before their first mention in the text. Use the abbreviation "Fig. 1", "Tab. 1" even at the beginning of a sentence.

In tables, it is possible to use 9-point Arial.

Other Recommendations

Abbreviate cultivar (cv) in front of the name of a vine variety.

Write the Latin names of genus and species in italic.

BIBLIOGRAPHY

When referenced in the text, include the surname of the author followed by a comma and the year, in case of two authors divide the two surnames by a comma; if there are more than two authors include only the first one followed by *et al.*; if two authors of different publications are quoted they should be listed in chronological order divided by semicolon. If one author has more than one reference of the same year, state a, b, c etc. next to the year. For each quotation, the second line of reference should be indented 0.5 cm.

Include bibliography in alphabetical order as follows:

Journal articles

Author's Surname and First Name Initial., Year. Title. *Journal*, n: page-page.

Books

Author's Surname and First Name Initial., Year. Book title. Edition. City: Editor.

Chapters from books or material from conference proceedings

Author's Surname and First Name Initial., Year. Chapter title. In: Book title. Surname and First Name Initial., Eds. Edition. City: Editor. n: page.